

Legal Notice
Request for Statements of Qualifications
“PROFESSIONAL ENVIRONMENTAL ENGINEERING SERVICES”
City of Columbus, Indiana

In order to assure compliance with the U.S. Environmental Protection Agency (USEPA) related requirements regarding competitive negotiation of professional environmental engineering services, the City of Columbus is seeking Statements of Qualifications described below relating to a city-wide brownfield assessment program. These Statements of Qualifications will be reviewed, scored and utilized to select a professional environmental engineering consultant, and to negotiate and award a contract for the provision of said services during the implementation of the city-wide brownfields assessment program.

Description of Professional Environmental Engineering Services Needed

A complete description of the professional environmental engineering services being procured by the City is contained in the Request for Statements of Qualifications (RFQ) dated August 7, 2015. Potential proposers may request from the Columbus Community Development Department, 123 Washington Street, City Hall, Columbus, Indiana 47201 or download the full RFQ document from the Community Development Department website (<http://www.columbus.in.gov/community-development/>).

Submission Requirements

Three (3) bound, print copies and one electronic copy on CD-ROM of the proposal should be submitted on or before 10:00 AM (local time) on August 18, 2015 to:

City of Columbus Clerk/Treasurer's Office
**“STATEMENTS OF QUALIFICATIONS FOR
PROFESSIONAL ENVIRONMENTAL ENGINEERING SERVICES”**
First Floor, City Hall
123 Washington Street
Columbus, Indiana 47201.

Content

The Statement of Qualifications should include all information listed and referred to under the “Submission Content” listed on Page 3 and Page 4 of the RFQ.

Selection of the Professional Environmental Engineering Consultant

Statements of Qualifications shall be evaluated and a professional environmental engineering consultant selected utilizing the following criteria:

1. Experience and demonstrated success working with the City of Columbus, Indiana to obtain external funding sources for brownfield investigation/remediation, including USEPA grants, as well as an experience and demonstrated success in working with the City of Columbus on long-term brownfield redevelopment.
2. Experience and demonstrated success working with other Indiana communities to obtain external funding sources for brownfield investigation/remediation, including USEPA grants, as well as an experience and demonstrated success in working with other Indiana Communities on long-term brownfield redevelopment.
3. Quality of Professional References.
4. Qualifications of key personnel.
5. Demonstrated ability to provide the full range of services necessary to assure the accurate, complete and timely execution of all aspects of the project.
6. Capacity of the organization to perform the work within time limitations, taking into consideration the current planned workload of the firm.
7. The reasonableness of the proposed fee schedule for the specified environmental services.
8. Overall quality and completeness of the submitted Statement of Qualifications.

Type of Contract

The City of Columbus will execute a firm, fixed-price contract for these services that is contingent on the final commitment of grant funding by USEPA. All professional environmental engineering services will be delivered for the unit rates contained in agreed upon fee schedule.

The City may or may not negotiate the fee schedule with one or more offers. The City reserves the right to reject any and/or all proposals. The City is an Equal Opportunity Employer. The contract is tentatively scheduled to be awarded by the City on or about August 25, 2015.

Kristen S. Brown, Mayor
City of Columbus

Carl E. Malysz, Director
City of Columbus
Community Development Department